CXR3535/4545 MFP
How To Series
Unpack & Installation of the MJ-6103 Hole Punch Unit
This installation procedure will detail the installation of the MJ-6103 Hole Punch Unit on the MJ-1101 Multi Position Staple Finisher.
Be sure to shut down the equipment and unplug the power cable before any option is installed. The procedure for the shutdown is as follows:
- Press the [ON/OFF] button until you hear a sound.
- Confirm that the ON/OFF lamp is out.
- Turn the power OFF with the main power switch.

Be sure to install the equipment near an electric outlet so that it is easily accessible.
**MJ-6103 Hole Punch Unit**

**Unpacking**

- Open the packing carton.
  Take out the unpacking instructions.

- Take out the accessories.

- Remove the packing material.
  Take out the Hole Punch Unit.
**Unpacking**

Remove the 2 pieces of packing material by pulling them out.

* Be sure not to pull them out in opposite directions.

Remove other adhesive tape and packing material.
MJ-6103 Hole Punch Unit  Unpacking

Remove the screw at the front. Take off the bracket while pushing it to the left.
MJ-6103 Hole Punch Unit

Accessories

Hinge Bracket for Blind Cover & Screw (Rear)

Blind Cover (Rear)

Hinge Bracket for Blind Cover & Screw (Front)

Blind Cover (Front)
MJ-6103 Hole Punch Unit Setup

Open the front cover of the Finisher.

Take off 1 screw and then remove the lever locking bracket.

Pull the lock lever of the Finisher.
MJ-6103 Hole Punch Unit  

**Setup**

Take off the connector cover.  
Disconnected the connector of the Finisher.

Loosen the screw.  
Take off the ground wire.

Separate the MJ-1101 Finisher
MJ-6103 Hole Punch Unit

Setup

Remove the screw. Take off the front feed cover from the Finisher.

* The removed screw will be used again after the Hole Punch Unit is installed.

Take off 3 screws and remove the discharge brush.

* 3 screws and the discharge brush that have been removed will be used again after installing the hole punch unit.
MJ-6103 Hole Punch Unit

Setup

Remove the 6 screws.

* 4 of the removed screws will be used to install the Hole Punch Unit.

Lift up the lower bracket of the entrance guide to release it from the hook. Remove the lower bracket by pulling it toward you.

** The lower bracket that has been removed will be used to install the hole punch unit.
Remove the spring from the locking lever.

Take off 2 screws and then remove the locking lever.

* The screws and the locking lever that have been removed will be used again after installing the hole punch unit.
MJ-6103 Hole Punch Unit

Setup

Take off 2 screws and then remove the hook bracket for the spring. Tighten the screws that have been unscrewed.

Hang the lower bracket of the entrance guide to the hook.

* Use the lower bracket that has been removed in the previous step.

Install the entrance guide with screws.

* Use the lower bracket and 3 screws that have been removed in the previous step.
Close the front cover.
Hook the Hole Punch Unit in 2 places on the Finisher

Secure it with the 2 screws.

* Use the 2 screws which were removed in the previous step.
MJ-6103 Hole Punch Unit

Setup

Secure the hook bracket for the spring with 2 screws.

Install the locking lever with 2 screws.

Mount the spring.

* Use the locking lever and 2 screws that have been removed in the previous step.

* Use the spring that has been removed in the previous step.
Secure the front feed cover at the paper feed side with the screw.

Secure the hinge bracket for the blind cover at the paper feed side at the rear of the Finisher with the screw.

Hook the blind cover in 2 places to install it.
MJ-6103 Hole Punch Unit

Setup

Remove the screw to take off the blind cover.

Cut out a part of the blind cover.

Connect the connector of the Hole Punch Unit to the FIN board.
Secure the blind cover with the screw.

Tighten the screw together with the ground wire.
Secure the hinge bracket for the blind cover at the paper feed side at the front of the Finisher with the screw.

Install the Finisher in the **CX Series** so that the lock lever of the Hole Punch Unit fits into the hook of the finisher connecting bracket smoothly.

If the height of the Finisher is not aligned with that of the **CX Series**, adjust the height of the Finisher.
Setup

Lock the lever of the Finisher, and then secure it with the screw.

While fitting the positioning pin of the blind cover into the slot of the hinge bracket for the blind cover and fitting to the 2 dowels, install the blind cover in the CX Series.

Connect the connector of the Finisher. Install the connector cover.
Confirm that punching is properly performed.
This completes this module on the Unpack & Installation of the MJ-6103 Hole Punch Unit on the MJ-1101 Multi Position Staple Finisher.